

Training Guide International

Executive Training Programme

Booking Form

Please complete in BLOCK LETTERS to reserve your place on the course.

Delegate Information

Name (Surname First): _____
Title: (Mr/Mrs/Ms): _____
Job Title: _____
Organization: _____
Address: _____
Telephone: _____ Email: _____
International Passport Number (If available): _____

Course Details

Course Title: _____
Venue (Country): _____
Course Ref: _____ Start Date _____ End Date _____
Fee: _____

Where did you hear of TGI? _____

Have you been on a TGI course before? YES NO

What do you wish to gain from the course?

Do you want a Laptop include in your invoices? YES NO

Terms & Conditions

- a) Enrollment/Application fee is non – refundable
- b) Course fee is refundable less 25% Administrative fees
- c) Course fee is refundable in case of visa refusal only
- d) Cancellation is not possible if visa is granted
- e) Delegate may defer attendance. No extra charge will apply
- f) Course fee is not transferrable
- g) Except otherwise stated in the letter of invitation, Visa & Logistic fees, Hotel Accommodation, Feeding and Flight Ticket are not included in course fees

I have read, understood and agreed with the terms and conditions.

Applicant's Name

Signature/Date

Send completed form to:

Advisor, HRD Training Guide International,
Education House, Asero Housing Estate, Asero, Abeokuta, GPO Box 3266, Abeokuta,
Ogun State. You can also scan a copy to: executive9@educationhouse.net, Tel: 07038346600